

KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

NEIGHBOURHOOD PLAN STEERING GROUP MEETING

MONDAY, 31 JULY 2023 AT 7.30PM

The meeting will be held in the Annex Room of the Mechanics Institute, Kirkby Malzeard – members of the public welcome.

The purpose of the Steering Group, which is a committee of the Parish Council, is to produce a Neighbourhood Plan for Kirkby Malzeard, Laverton and Dallowgill, in accordance with its Terms of Reference.

AGENDA

1. Welcome. Apologies. Any Declarations of Interests by SG members.

2. Confirmation of formal approval of Steering Group membership and appointment of Chair/Vice-Chair by Parish Council.

3. Approve Minutes of meeting held on 03.07.2023.

4. Action Points from last meeting not covered elsewhere on agenda.

a) Publication of analysis of Community Facilities section on website - Confirmation from PS that this is now available.

5. Review latest version of Draft Plan circulated prior to meeting:

a) Vision Statement – section 4

b) Local lettings policy – section 5.1

c) Church Street ‘Local area of Special Character and Heritage’ -section 5.2

d) Footpath/Bridleway network – section 5.3

d) Local Business - section 5.6.

e) Consider input on any other sections.

6. Steps towards publication of Draft Plan. Consider and agree the following:

- a) Working group to meet to finalise presentation of Draft Plan prior to submission to Planning Consultant.
- b) Incorporate advice from Planning Consultant and then submit final version of Draft Plan to next Monthly meeting of Parish Council for formal approval.
- c) Once approval confirmed, publish summary of Draft Plan on social media, with full version available on website and hard copy available in Coffee Room of Mechanics Institute for public inspection.
- d) Arrange workshops in Mechanics Institute for feedback in person and set up means for responses to be received on-line.

7. Financial Matters.

Locality/Groundwork have just announced that they are now accepting applications for grants for 2023-24. The final balance available is £3564.00. Consider basis on which application will be made.

8. Any Other Business.

9. Date of next meeting.

Neighbourhood Plan Contact details: For information on the Neighbourhood Plan please contact Howard Mountain (Secretary) on kmldpc@btinternet.com Tel. 01765 689390. Agendas, Minutes and other information available under the Parish Council pages of Kirkby Malzeard Area community website: www.kirkbymalzeardarea.org.uk

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Dated 26.07.2023.